

**Derrinallum P-12 College**  
Campbell Street  
Derrinallum Victoria 3325  
Email: [derrinallum.p12@education.vic.gov.au](mailto:derrinallum.p12@education.vic.gov.au)



**Principal:** Caitlyn Fitzgerald  
**Assistant Principal:** Kristy Riley  
**Phone:** 03 5597 6625  
 @derri\_college

Dear Parent/Caregiver and Student

### **Re: Student Parking Permit**

Students are granted permission by the school to gain a Student Parking Permit to drive a personal vehicle to and from school. Until a permit has been approved by the Principal, students are not able to drive to school. Once approved a Student Parking Permit will be issued for display on the vehicle dash. A Student Parking Permit must be applied for and approved each calendar year.

#### Rules for Student Drivers:

1. Students cannot drive their vehicle to school until the permit has been fully approved.
2. The vehicle is only to be used to transport the student to school in the morning and home in the afternoon.
3. Students may not go to vehicles between 8.45am and 3.20pm.
4. The vehicle is not to be used to transport any other students except for legal siblings.
5. Vehicles are to be parked only in the designated student parking area – the car park at the front of the school on Campbell Street. (No responsibility is taken for vehicle security and no insurance cover exists).
6. Drivers are to comply with all traffic rules. Offences under the Road Traffic Act may therefore be subject to police action. Within the school area drivers need to anticipate heavy pedestrian movement and drive appropriately.
7. There is a 40km per hour school zone restriction in the morning 7.30am – 9.00am and in the afternoon 2.30pm – 4.00pm.
8. Any breaches of the Rule for Student Drivers will result in the Student Parking Permit being revoked for a minimum of two weeks.

Yours sincerely

Caitlyn Fitzgerald  
Principal  
Derrinallum P-12 College



Teamwork • Respect • Integrity • Empathy • Support

## Application for Student Parking Permit (Includes cars, motorcycles, and scooters)

|               |
|---------------|
| Driver's Name |
|               |

Vehicle:

| Make & Model | Colour | Registration Number |
|--------------|--------|---------------------|
|              |        |                     |

License Details:

| Number | Expiry |
|--------|--------|
|        |        |

*Passengers: Only legal siblings of the driver are permitted to travel with them to and from school.*

Student Agreement:

- I hold a current driver's licence.
- I have read and agree to abide by the School's Rules for Student Drivers.
- I have read and agree to abide by the school's Student Driver Policy.
- I will advise Administration of any changes to the details listed above.

| Student Signature | Date |
|-------------------|------|
|                   |      |

Parent's Agreement:

I approve of (student's name) \_\_\_\_\_ driving to school in accordance with the School's Guidelines which I have read and agree to.

| Parent/Guardian Signature | Phone Contact | Date |
|---------------------------|---------------|------|
|                           |               |      |

*NB: Students and parents should be aware of the legalities and responsibilities associated with transporting students in their personal vehicle. No insurance cover is provided by the school or the Department of Education.*

School Approval

| Signature of Principal | Date |
|------------------------|------|
|                        |      |

|   |          |
|---|----------|
| <b>Administration:</b> Copy of driver's licence on file | Initial: |
|---|----------|